

**GOVERNMENT OF INDIA**  
**MINISTRY OF RAILWAYS**

**EXPRESSION OF INTEREST FOR REGISTRATION OF SOUVENIR  
SUPPLIER FOR NATIONAL RAIL MUSEUM, CHANAKYAPURI, NEW DELHI**

National Rail Museum (NRM), Chanakyapuri, New Delhi, under Ministry of Railways is the premier museum of India. National Rail Museum, sprawling over 11 acres, and having more than 75 real exhibits like locomotives, royal coaches, wagons, cranes etc. National Rail Museum is visited by nearly 5 lakh visitors every year. Museum runs a souvenir shop where rail enthusiasts can purchase customized souvenirs to take back as a token of their visit, souvenirs and products from the museum that features its priceless collection.

2. NRM invites Expression of Interest (EOI) from Merchandize Fabricators/Companies to register their companies as 'NRM registered vendors'. The purpose of this EOI is to identify & register suppliers who can potentially fulfill the requirements.

**3. Scope of Work:**

The various categories of **Rail Themed** products that are being envisaged as a part of National Rail Museum is as follows:

- a. **Fabrications:** Handmade & Hand painted miniature replica models of rolling stocks (locomotive, wagon, coach, cranes etc), signal lamp, Builder Plate, Paper Weight, Station Clock, Pocket Watch, Railway Insignia, Rail Wheel set, Lapel Pin, Cufflink, Railway Bridges, Railway Heritage buildings, Tunnels, Railway Signals, Railway logos, Railway electrical sub-stations, Railway stations/sheds/workshops, etc.
- b. **Novelty items:** Fridge Magnets, Key Chain, Coasters, Pen Stand, Luggage Tags, Paper Weight, Train Toys, Ladies/Men wallet, Mobile case/cover, time pieces etc.
- c. **Apparels:** T-Shirts, Sweat Shirts, Scarves, Neck Tie, Hankies/ hankerchief, Sofa Cushion Covers, Stoles, Track Suits etc.
- d. **Stationary/Paper made items:** Carry Bags, Packaging material, packing boxes, Greeting cards, Posters, Post cards, Diary/planner/ calendar, etc.
- e. **Crockery:** Stoneware mug, Bone China mug, Crockery sets etc.
- f. **Railway literature:** Books on Indian Railways.
- g. **Chocolates:** Rail Themed customized chocolates
- h. **Others:** Railway themed 3-D paper modeling, etc.
- i. **Exhibition/Fair:** Designing and Set-up of modular stalls in exhibitions

**4. Requirements:**

- a. Manufacturers, who supply indigenous items and distributors of such manufacturers who desire to, market their product only through their agents/dealers.
- b. The interested supplier should have undertaken similar work as a 'proof of supply, certificate of successful supply alongwith value for last 3 years should be submitted' for a reputed gallery/museum/government office/corporate/others and capable to supply the

items at a short notice. The firm not having proof of supply in last 03 years will be considered as a start-up.

- c. A list of similar jobs undertaken previously and the details of their clients may be attached with their offer.
- d. The supplier should have a requisite TIN, PAN and GST registration numbers as required under relevant rules.
- e. The supplier may see sample products at National Rail Museum Souvenir Shop for reference.
- f. Supplier may submit samples/catalogue of items with price used along with their offer.
- g. 3 years financial turnover of interested supplier should be attached with offer.

#### **5. Procedure for Registration**

- a. An undertaking may be submitted that supplier will abide by the Code of Integrity for Public Procurement (CIPP) enclosed with the application with a clear warning that, in case of transgression of the code of integrity, their name will be deleted from the list of registered vendors.
- b. Registration of suppliers will be valid for a period of 3 years or it may vary as per NRM administration requirement.
- c. An affidavit regarding not been blacklisted by National Rail Museum or Ministry of Railways has to be submitted.
- d. In case of any information submitted by the applicant being found to be incorrect either before or even after the empanelment, NRM will have the right to summarily reject/cancel the registration.
- e. If the registered supplier found delinquent, the supplier will be removed from registered vendors list.
- f. Registered suppliers should be registered on IREPS or GeM official website after or before empanelment with NRM.
- g. Suppliers should possess valid Digital Signature Certificate (DSCs) Class III with the company name at the time of registration/renewal, so as to enable them to participate in e-procurement.

#### **6. Schedule of Process**

Interested suppliers fulfilling the above criteria and agreed to above conditions may send their expression of Interest (EOI) in sealed cover clearly indicating “**Registration for Souvenir Supply at National Rail Museum**” to reach within 15 days (i.e. 31- 03- 2020) from the publication of this EOI notice at the following address:

**Office of the Director,  
National Rail Museum,  
Chanakyapuri,  
New Delhi -110021.**

**Phone No:** 011 26881826, Mo.-9717646415

**Email Id:** [nrmoffice.india@gmail.com](mailto:nrmoffice.india@gmail.com), [souvenir.nrm.india@gmail.com](mailto:souvenir.nrm.india@gmail.com)